

Title of Report:	Resource Management Working Group
Report to be considered by:	Overview and Scrutiny Management Commission
Date of Meeting:	26 February 2013

Purpose of Report: To provide an update on the work of the Resource Management Working Group.

Recommended Action: To note the information.

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Executive Report

1. Introduction

1.1 The Resource Management Working Group (RMWG) last met on 18 December 2012. The main items for discussion were:

(1) Fleet Management

Officers from the Integrated Transport Team presented information regarding utilisation and management of the West Berkshire Council commercial fleet.

(2) Month 6 financial update

2. Next meeting

2.1 The meeting scheduled for 5 February 2013 was cancelled and the next meeting of the Group is due to be on 12 March 2013. The agenda items are yet to be confirmed.

3. Work Programme

3.1 The latest work programme for the Working Group is contained within item 6 of this agenda.

3.2 The following items have been considered by the Group over the past year:

(1) Day Services Reconfiguration Review

(2) Energy Saving Programme

(3) Financial Update

(4) Managed Vacancy Factor

(5) Asset Management

(6) Establishment Report Q4

(7) Financial Outturn Report

(8) Management of sickness absence due to stress

(9) School Academies

(10) Asset Management

(11) Medium Term Financial Strategy

(12) Financial Performance Month 4

(13) Establishment Report Q1

(14) Financial Update Revenue Budget

- (15) Risk Register
- (16) Financial Performance Month 6
- (17) Fleet Management

Appendices

There are no appendices to this report.